



Developing Global Leaders through
Christ-Centered Education

NEXT STEPS CHECKLIST:

1. **Once accepted, COMPLETE the Intent to Enroll Form to confirm your enrollment.** –
For further assistance please email admissionsinfo@beulah.edu.
2. **SCHEDULE your academic advising appointment through our faculty coordinators to select your classes.**

Faculty Coordinator (<i>Advising Office, U-Building</i>) <i>For further assistance email advising@beulah.edu</i>	
Glenise Harris-Wilson (404) 627-2681 ext. 103	Sandy Zumbi (404) 627-2681 ext. 126

3. **CONTACT the Financial Aid or Business Office to Discuss Tuition Payment Options.**

Financial Aid Office	Business Office (Self Payment)
<i>For further assistance email financialaid@beulah.edu</i>	<i>For further assistance email businessoffice@beulah.edu</i>
Ukemah Cody Arielle Hill (404) 627-2681 ext. 107 (404) 627-2681 ext. 150	Charles Mbugua (404) 627- 2681 ext. 106

4. **REGISTER for classes through the BHU Student Portal** – (*Your advisor will assist you with this process!*)

Registrar Office (<i>Administrative Building</i>) <i>For further assistance, please email registrar@beulah.edu.</i>
Georgia Skinner (404) 627-2681 ext. 141

*****Please Note:** To request pre-evaluation of transcript/s for transfer credit, **student must complete the Pre-Evaluation Request Form and submit an unofficial transcript** to the Office of Admissions. Please **request** Pre-Evaluation Form from the Office of Admissions!

5. **ORDER your textbooks!** - To review and purchase your textbooks and other course materials, please visit www.beulah.edu/bookstore for the full breakdown.

*****Please Note:** It is recommended that you purchase your textbooks and other course materials at least ten days before the start of class to ensure a timely delivery.

6. **GO TO New Student Orientation. RSVP today at www.beulah.edu/nso** – This is **MANDATORY** for all new students!

7. **ATTEND classes!**

If you have any questions or concerns with any admissions related matters, please contact our Admissions Office at (404) 627-2681 ext. 128 or 117. You can also email admissions@beulah.edu for immediate assistance!

We look forward to seeing you next semester!